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Progress starts with us.  
 At STRABAG, around 74,000 people at 700 locations around the world are working on progress. Whether in building construction and civil engineering, road construction and civil engineering, bridge and tunnel construction, in the construction of industrial and port facilities, in building management or in project development - we think construction ahead in order to become the most innovative and sustainable construction technology group in Europe. Each and every one of us is asked to do this: together we implement projects successfully and in partnership and grow with new tasks. Together we create great things.  
 STRABAG Property and Facility Services (STRABAG PFS) is part of the STRABAG Group and is one of the leading real estate service providers in Europe. We offer tailor-made services for everything to do with real estate - from the long-term increase in property value to the optimal maintenance strategy and cost-reducing management. The portfolio includes real estate management, technical facility management, infrastructural facility management and industrial services. In the industrial sector, we provide technical services for buildings and production facilities as well as facility management. As a specialist for production maintenance, mechanical engineering as well as plant and media technology, it is our goal that our customers' production processes run smoothly. We look forward to receiving your application!  
  
Tasks  
  
Complete processing of standard cases including status monitoring in the ticket system, internal follow-up systems and customer systems  
Scheduling and control of services for standard cases  
Carrying out coordination with customers and service providers  
Coordination of several related cases, bundling of cases and/or resources  
Coordinate service disruptions and changes (e.g. postponements, access problems, follow-up tickets)  
Implementation of a complete documentation in internal systems  
  
qualifications  
  
Completed school and vocational training - ideally technical with a commercial background or comparable professional qualifications  
Several years experience  
High customer and service orientation  
organizational skills  
Good to very good experiences in the MS Office package  
Experience with the Microsoft applications Dynamics / Power BI or Power Automate is desirable  
  
  
  
We offer  
  
 We offer you: Performance-related remuneration, 30 days of vacation, company health management, practice-oriented further training, development prospects in the environment of a large corporation and company pension scheme. Become part of our team. Apply with your meaningful and complete documents including your salary expectations via the group-wide online job exchange with the above job ID. We are happy to accept applications from severely disabled people.  
  
  
Contact  
  
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